



**Application for Arena Hire**  
**Sunshine Coast Riding for the Disabled (RDA) Inc.**  
**Monak Rd, North Arm Q 4561**  
**Office 07 5472 7280 <https://www.scrda.org.au>**  
**Before booking please check the website Calendar of Events.**  
**E: [admin@scrda.org.au](mailto:admin@scrda.org.au)**

<b>Full Name of Hirer :</b>	<b>Hire Date:</b>
<b>Email Address of Hirer :</b>	<b>Ph:</b>
<b>Attending Coach Name:</b>	
<b>Email address:</b>	<b>Ph:</b>
<b>Organisation / Club :</b>	

**Arena Hire Rates**

Arena Hire	Hourly Rate	Date(s) of Hire	Time In - No earlier than 6am	Time Out - No later than 5pm	Applicable Fee
<b>Undercover Arena - Casual Hourly</b>	<i>\$33.00 p/hr for 5 horses. Each additional horse is \$5.00 each p/hr - max 10 in the undercover arena.</i>	_____	_____	_____	\$
<b>Outdoor Arena - Casual Hourly</b>	<i>\$22.00 p/hr for 5 horses in the outdoor arena at any given time.</i>	_____	_____	_____	\$
<b>Clinic Hire and Club Training Full Day / Half Day Hire By Arrangement.</b>		-----	-----	-----	\$ ----- \$
<b>Sub Total</b>					\$
<b>Total Hire</b>					\$

Is your event open to the general public **Yes / No** Will your event be ticketed to spectators **Yes / No**

**How is my application approved and confirmed :**

- Complete all the details above and below. Read the Conditions of Hire and deliver to the SCRDA by Email: **admin@scrda.org.au** (at least 24 hours notice is preferred to confirm bookings)
- Once availability is confirmed, your payment will be required by a bank transfer to:
- **SCRDA BSB: 484-799 Account : 002759281**
- **Important : Please reference your Surname or Club name when depositing and send receipt via email**
- **Access is by a coded padlock The code will be sent by email on confirmation of payment.**
- **No dogs are permitted on site, with the exception of registered Service/Guide dogs.**

**Compulsory**

**Tick this box** to confirm that you have read, understood, and agree to abide by the conditions (including provision of a signed Horse Health Declaration Form for each attending horse) for hiring the Sunshine Coast Riding for the Disabled's Facilities at 2 Monak Rd, North Arm.

- **My / or my Coach / Club Equine Public Liability Insurance Cert. of Currency or my (Pony) Club Membership details are with:** \_\_\_\_\_
- **Policy / Member No:** \_\_\_\_\_ **Date of Expiry:** \_\_\_\_\_

Name (printed).....Booking Date.....

Signature of the Hirer .....(Signatory must be **over 18** years of age)



## Conditions of Hire Agreement for SCRDA Facilities cont'd

**Table: 1**

### SCRDA Hire Fees

**Undercover Arena - Casual**

78 m x 30 m

Casual hire fee: \$33.00 per hour for 5 horses. Each additional horse attracts a \$5.00 ea p/hr fee. Limited to 10 horses in the arena at any given time. Horse Health Dec's have a life span of three days for the use of the document and are a requirement.

**Undercover Arena Riding Clinic and Club Training Days - Includes the Outdoor Arena**

Half Day (~5hrs) \$210.00

Full Day (~10hrs) \$420.00

**Undercover Arena Non- Riding Clinic**

Half Day (~5hrs) \$110.00

Full Day (~10hrs) \$220.00

**Outdoor Fenced Sand Arena - Casual**

60 m x 20 m with 10 m grass surrounding the permanent arena with letters in place.

Casual hire fee: \$22.00 per hour up to 5 horses. Each additional horse attracts a \$5.00 per hr fee. Limited to 5 horses in the Outdoor Arena at any given time. Horse Health Dec's have a life span of three days for the use of the document and are a requirement.

**Horse Stalls:** Available for your use during the hire period.

**Jumping Equipment:** Available for your use during the hire period.

**Please Note:**

The site (ie The SCRDA Centre) may have to be shared with other users, including SCRDA

**Cancellations & Refunds:** Less than 24 hours notice of cancellation may result in the full hire fee being payable. SCRDA reserves the right to cancel this agreement at any time within 4 days prior to the date of hire, advising the Hirer by email. In such cases all monies paid by the Hirer to the Sunshine Coast Riding for the Disabled for the hire will be refunded.

**Support Sunshine Coast RDA by becoming  
a Member**

**Membership is \$65 per annum**

**(Form available here [www.scrda.org.au](http://www.scrda.org.au))**

**OR**

**Make a Tax Deductible Donation (\$2.00 or more)**



## Conditions of Hire Agreement for SCRDA Facilities cont'd

**This Agreement** is issued subject to the provisions of the Sunshine Coast Riding for the Disabled (RDA) Inc (SCRDA) Constitution and hiring of all or any facilities are wholly at the discretion of the Management Committee.

**Definition of Facilities:** For the purpose of this document, the term “facilities” refers to any or all of the buildings, equipment, arenas and other outdoor areas comprising the SCRDA equestrian complex located at 2 Monak Rd, North Arm, Qld 4562.

**Use of Facilities:** The Hirer agrees to use the facilities only for the purpose for which they were hired and not to create or contribute to any nuisance. Hirer’s may not have “exclusive” use of the entire complex as concurrent bookings may be taken from other Hirers for use of other areas, buildings or rooms. **Hire is between 6am and 6pm - daylight hours permitting.**

**Insurance:** The Hirer shall hold the Sunshine Coast Riding for the Disabled (RDA) Inc. Indemnified from and against all demands, losses, damages, and expenses SCRDA may sustain or for which the SCRDA may become liable for property or to persons entering into or upon the SCRDA property as a result of or in connection with Hirer use of the facilities.

**All individuals, incorporated community groups, sporting clubs, associations, organisations or business or commercial operators must submit a copy of their Certificate of Currency showing Public Liability Insurance, Personal Accident and All Risks Certificates with the completed Application form.**

**Condition of Facilities:** The Hirer will be responsible for ensuring that all facilities used are left in their original condition at the completion of the hire period. The Hirer is responsible for any additional cleaning costs necessary to reinstate the facility to the condition it was in prior to the hiring and for any costs/fees incurred for repair or replacement in respect of any loss or damage to any SCRDA property, including furniture, fittings and equipment, resulting from the hire.

**Rates of Hire:** Current hire rates can be found in **Table: 1** elsewhere in this document. The SCRDA reserves the right to alter any existing hire charges or to fix special charges and conditions for the hiring of facilities.

**Access codes / instructions will be issued on receipt of advance payment.** The Hirer or his/her agent shall be responsible for the combination padlock. In the event of loss or damage to the padlock, the Hirer shall immediately notify the nominated SCRDA contact person and the Hirer will be responsible for the replacement of the lock or reimburse SCRDA the cost of replacement.

**Access to the Facilities:** Access to the facilities nominated in the agreement is by roads, pathways, and corridors as appropriate. The Hirer shall ensure that vehicles are not driven or parked on other than designated roads or parking areas and that speed limits within the complex are adhered to.

**Lunging:** Lunging is NOT permitted in either arena. Use the round yard (if available). If unavailable or too wet the grassed area located in front of the clubhouse is to be used..



## **Conditions of Hire Agreement for SCRDA Facilities** cont'd

**SCRDA Horses:** As the site is home for the SCRDA herd, hirers and/or their spectators are not permitted to enter the SCRDA paddocks at any time. Should you notice an emergency situation involving one of our horses a phone call to our Horse Manager Megan 0468 493893 would be appreciated.

**Weather Conditions:** SCRDA reserves the right to close facilities at any time due to existing or anticipated adverse weather conditions, particularly if conduct of activities at such time is deemed dangerous to persons or damaging to the facility. Where possible, the Hirer will be notified of closure by phone or email ASAP. For information regarding closures in the event of bad/wet weather, please contact the office or notice of closure on website [www.scrda.org.au](http://www.scrda.org.au)

**Maintenance:** Maintenance (both regular and unforeseen) will be carried out on facilities when deemed necessary. In the event that maintenance activities necessitate closure of facilities, Hirer's will be notified of closure by phone or email not less than 2 weeks prior to the scheduled booking in respect of regular maintenance and ASAP for unforeseen maintenance.

**Services provided by the Sunshine Coast Riding for the Disabled:** The Sunshine Coast Riding for the Disabled will provide water and toilet facilities for the duration of the hire, provided that the supply is available from the public utilities.

**Responsibility for Damage to Sunshine Coast Riding for the Disabled Property:** All facilities hired will be left in a clean, litter-free and undamaged condition. Any damage to SCRDA property, which in the opinion of the Management Committee is a result of abuse or negligence by the Hirer, shall be deemed the responsibility of the Hirer to restore to its original condition or replace as necessary.

**Equipment Usage:** Hirer agrees to return all equipment to the appropriate storage area/room at the completion of each booking. The Hirer acknowledges that non-compliance will result in an official warning. If three warnings are issued, the Hirer will be banned from future equipment usage.

**Provision of First Aid:** It is the responsibility of the Hirer to arrange first aid care as necessary for persons/animals that come onto site for purposes associated with the Hirer's use of the facilities. Any incidents occurring during the hire period that require the attendance of medical/veterinary personnel must be reported to SCRDA.

**Advertising or Directional Material:** The Hirer shall not display advertising or directional material which infers that a function or event for which they have hired the facilities is in any way connected with, or being operated by the Sunshine Coast Riding for the Disabled, unless the Sunshine Coast Riding for the Disabled have specifically agreed to such association in writing prior to the function or event. Advertising or directional materials may only be displayed on notice boards designated for the display of such materials.

**Payment:** All monies for bookings must be paid for prior to use and if possible at least 24 hours prior to the use of the facility. On-going bookings must have payment made prior to each scheduled booking date.



## Conditions of Hire Agreement for SCRDA Facilities cont'd

**Cancellations & Refunds:** Less than 24 hours notice of cancellation may result in the full hire fee being payable. The Sunshine Coast Riding for the Disabled reserves the right to cancel this agreement at any time within 4 days prior to the date of hire and advise the Hirer, by email. In such cases all monies paid by the Hirer to the Sunshine Coast Riding for the Disabled for the hire will be refunded.

**Priority of Use of Facilities:** The facilities are primarily for Sunshine Coast Riding for Disabled Inc.. Facilities will not be available for hire at times when they are required for the scheduled and regular running of programs and events by the Sunshine Coast Riding for the Disabled. (Exceptions may be made in some circumstances by prior arrangement). Please Ph.: 07 54727280 or E: [admin@scrda.org.au](mailto:admin@scrda.org.au) Please visit our website: [www.scrda.org.au](http://www.scrda.org.au) site for further information.

**Biosecurity: re-entry of animals on-site:** All horses must have a current signed Biosecurity Horse Health Declaration. These forms may be downloaded from SCRDA's website: [www.scrda.org.au](http://www.scrda.org.au) under Arena Hire. Or from the EQ website: <http://www.qld.equestrian.org.au/news/moving-horses-within-queensland>. Stallions must be under the control of an experienced adult at all times.

**No dogs are permitted on site, with the exception of registered Service/Guide dogs.**

**Consumption of Alcoholic Beverages:** No alcohol is to be consumed on the premises unless the event has appropriate licences in place and a person with a current RSA is in attendance.

**Smoking:** The SCRDA complex is a **No Smoking** venue. As such smoking is not permitted anywhere on the property, including all buildings and external areas (e.g. sheds, toilets, roadways, car parks, etc).

**Manure & Litter:** All manure is to be collected and to be deposited in the designated manure area. Waste bins must be used for disposal of rubbish. **"If you leave a deposit you lose your deposit!"** Management reserves the right to ban non-compliant users from future hire.

**Camping:** Currently we do not have facilities for camping so absolutely **NO** overnight camping is allowed onsite. This applies to all forms of camping including tents, swags, caravans, camper trailers and motorhomes. A public camping facility is available nearby in Eumundi.

**Flora, Fauna & Physical Features:** All wildlife, plants, rocks, soil and logs on-site are deemed protected and may not be taken from the site or damaged in any way.